

SUFFOLK COUNTY BOARD OF ETHICS

Minutes of Meeting Held on  
October 7, 2015  
In the Office of the Board of Ethics  
Sunrise Business Center, 3500 Sunrise Highway, Room 364  
Great River, New York 11739

Meeting: *Board Members present:* Linda Spahr, Richard Halverson and Dennis O'Doherty. *Staff present:* Samantha Segal, Executive Director and Darlene Kurrass, Board Secretary, taking minutes.

Ascertainment of Quorum: The meeting was called to order at 9:40 a.m. by Chair, Linda Spahr. A roll call was conducted and a quorum was present.

Adoption of Agenda: A motion was made by Richard Halverson, seconded by Dennis O'Doherty, to adopt the agenda. Upon a vote being taken, motion was approved (3-0-0).

Adoption of Minutes: A motion was made by Dennis O' Doherty, seconded by Richard Halverson to adopt the minutes of the September 16, 2015 meeting. Upon a vote being taken, motion was approved (3-0-0).

Public Session: Linda Spahr opened Public Session. No members of the public were present and no written testimony was submitted. Linda Spahr closed Public Session.

Chair Report: None.

Executive Director Report: Samantha Segal, Executive Director, reported and/or discussed the following:

- Training: All-Employee (CLE) Training set for November 13, 2015 from 2:00 p.m. – 4:00 p.m.
- Clerk completed Online Training;
  - Will follow-up with Sherriff and Comptroller;
- 2016 Procurement for Outside Counsel;
- I.R. 1691-2015: Recently updated to “48 months” and tabled for public hearing;
- Recommended 2016 Budget.

Executive Session: At 9:55 a.m. a motion was made by Linda Spahr, seconded by Richard Halverson to go into Executive Session for the purpose of discussing confidential matters pertaining to the continuation of the Executive Director Report regarding a personnel matter and potential Public Record Review, two Advisory Opinions and one Ethics Violation Complaint in accordance with the Suffolk County Administrative Code §A30-8 and the New York State Open Meetings Law. Upon a vote being taken, motion was approved (3-0-0).

During Executive Session the Board voted on AO-2015-10, as amended (3-0-0), voted on AO-2015-12, as amended (3-0-0), voted to open Public Record Review 002-2015 (3-0-0) and directed staff to submit a FOIL Request for information. At this point a fire-drill alarm sounded. A motion was made by Linda Spahr, seconded by Richard Halverson to adjourn the reasonable cause vote on C-004-2015, close Executive Session, and adjourn the meeting. Upon a vote being taken, motion was approved (3-0-0).

The next meeting of the Board will be held October 21, 2015 at 9:30 a.m.